

ADAMS COUNTY PUBLIC DEFENDER
CHRISTINA THORNTON

500 N Denver Ave, Ste #3
Hastings, Nebraska 68901

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The Adams County Public Defender's Office in Hastings, Nebraska is searching for a full-time (35 hours per week) support staff position to join our team. Duties would include, but not limited to: communicating with clients, filing, coordinating schedules for attorneys, preparing documents and any other tasks assigned. Previous experience in the legal field is not required. Candidates should be able to multitask and work well under pressure. Professional verbal and written communication skills are needed. Spanish speaking abilities preferred, but not required.

Full time employment includes benefits of: Medical/Dental/Vision Health Insurance, Vacation/Sick paid time, Retirement & Long-Term Disability plans.

Interested candidates who meet the qualifications should mail their resume and cover letter to: Adams County Public Defender; 500 N. Denver Ave. Ste.3, Hastings, NE 68901. Adams County is an Equal Opportunity Employer.

Contact:

Christina Thornton, Adams County Public Defender cthornton@adamscountyne.gov